

Conservation and Recreation Internship – Paid – Three positions



Summary

The Conservation and Recreation Interns (CRI) will work with the Conservation Director and the Recreation as part of the Sheridan Community Land Trust (SCLT) team. The CRIs will work together to lead community education on variety of water availability tools, install land management tools to prevent soil erosion, and guide weekly trail maintenance volunteer days. The CRIs must be in high school or secondary education (college or trade school) for the duration of the internship and be 16 – 24 years old by April 15th, 2024.

What You Will Gain

This internship will develop the following knowledge and skills:

- Education and outreach experience
- Land conservation practices
- Trail maintenance strategies
- Communicating with different audiences
- Project management

What You Will Be Working On

Publishing Monthly Water Supply Report– 10%

- Monthly updates SCLT's 'Water Supply Report' with updated information
- Improve Water Supply Report format as appropriate to meet water user needs
- With the Marketing Director promotes the Water Supply Report

On-the-Ground Water Conservation Projects – 30%

- With the CPM manages all stages of low-tech process-based water conservation projects which may include site identification, outreach to landowners, permitting, implementation, leading volunteers, and monitoring

Construction and maintenance of community trails – 30%

- Conduct projects such as mowing and weed eating, trail reshaping, management of weeds, and cleanup of debris
- Building and shaping new trail surface, repairing trail damage, and enhancing trailheads with the use of hand and machine tools
- Involves often strenuous labor using and transporting over distance hand tools, equipment (trimmer, weed sprayer, chainsaw) and/or supplies in wheelbarrows (lumber, gravel, etc.)

Managing community trail volunteers – 30%

- With the help of the Recreation Program Manager coordinate volunteer groups including planning ahead for the group and their needs; as well as, leading the group during their volunteer time
- Develop and promote volunteer opportunities that individuals can complete outside of set volunteer events
- Communicate with volunteer through email and phone

Basic Qualifications and Skills

- Interest in land and habitat restoration
- Interest in water use and conservation

- Prior knowledge and/or experience trail maintenance and construction
- Familiarity with hand tool care and maintenance
- Excellent interpersonal, writing, and organizational skills
- Ability to manage multiple projects simultaneously while maintaining attention to detail
- Proficiency with Microsoft Office suite
- Possess a valid driver's license and access to reliable transportation
- Ability to navigate using maps and/or GPS, walk in rough, rural and wide-open terrain, and be willing to work outdoors in all weather

Physical Requirements

Sitting at a computer for extended periods of time, lifting approximately 30-50 pounds, stooping, bending, climbing stairs, hiking long distances, and other physical exertion.

Working Conditions

Work is performed in an office and field setting. Travel within Sheridan County will be required, as well as occasional weekend and evening work.

Salary/Benefits

This is a temporary (480 total hours), full time internship. There are three start dates: April 15th, May 13th, and June 10th. The end dates are determined by workload but expected an approximately 12 week term with a fixed term length of 480 hours. Compensation will be at an hourly rate of \$18.00.

To Apply:

Email a letter of interest, resume, desired start date, and contact information for three references to director@sheridanclt.org. Please use subject line: "Conservation and Recreation Intern - Apply". Applications are only accepted electronically. No calls please. The position is open until filled. SCLT is an equal opportunity employer.